**RULE BOOK REVIEW WORKING GROUP**

**TERMS OF REFERENCE**

**Introduction**

The Board of Pika Wiya has resolved to conduct a review of the Rule Book that provides the governance framework for the operation of the organization. In undertaking the review the Board is keen to:

* form a Working Group entitled the Rule Book Review Working Group (RBRWG);
* enable the members of Pika Wiya to provide ideas for the review; and
* take changes proposed to the Rule Book to the 2020 AGM.

This document sets out the Terms of Reference for the RBRWG.

**Group’s Objectives**

To support the Board of Pika Wiya to facilitate the conduct of the Rule Book Review by:

* participating in workshops – some of which will be jointly conducted with the Board;
* considering proposals coming from the membership;
* assisting as necessary with the preparation of a report to the AGM which will include the use of legal advice as necessary, to facilitate the review and adoption of changes to the Rule Book.

**Membership of the Group**

Members will be determined by the Board following the call of expressions of interest. Members of the RBRWG shall comprise:

* 5 members determined by the Board as a result of a call for expressions of interest.
* Ex officio members shall comprise:
	+ CEO of Pika Wiya
	+ a Board member nominated by the Board

Current Staff of Pika Wiya will be eligible for nomination to the RBRWG via an internal process.

**Resources to the Group**

* Jacqui Kelleher – Board Governance/Executive Communications
* Wendy Campana – Consultant
* Legal Advisory

**Fees**

No fees will be paid to RBRWG members.

**Timeframe**

Refer to timeframe consultation document.